




---

DATE: June 13, 2023

TO: Historic & Cultural Preservation Committee

FROM: Andrew Trippel, AICP, Planning Manager and Staff Liaison 

SUBJECT: Request for a continuance of the scheduled June 13, 2023, public hearing to consider a resolution approving Historic Site Plan and Architectural Review (HSPAR), subject to conditions of approval, for modifications that include a two-story, 314-square-foot expansion and associated exterior changes to an existing two-story residential structure located in the Oakhill-Brewster Historic District at 312 Liberty Street, APN 006-213-014, File No: PLSR-2022-0035

---

Historic Site Plan and Architectural Review (HSPAR) application PLSR-2022-0035, submitted by property owner Phyllis Storey, proposes modifications to an existing two-story single-family residence located at 312 Liberty Street in the Oakhill-Brewster Historic District and requires discretionary HSPAR review during a public hearing held by the Historic and Cultural Preservation Committee (HCPC). Pursuant to Implementing Zoning Ordinance [Section 24.100 – Public Notice](#), onsite posting and mailed notice of the scheduled public hearing are required along with the publication of a public notice in the Argus-Courier, all of which are required to be publicly available at least ten days prior to the scheduled public hearing.

Staff scheduled the required public notice for publication in the Argus-Courier and distribution by mail in a timely manner. Following communication of the onsite posting requirement to the property owner/applicant, the property owner/applicant requested to postpone the scheduled public hearing to a later date. While staff was able to cancel the scheduled printing and distribution of mailed public notice, it was unable to cancel the scheduled Argus-Courier publication.

The proposed project's HSPAR review is agendaized for review on June 13, 2023. Staff requests that HCPC continue this agenda item to a date certain of August 1, 2023. By continuing the scheduled public hearing to a date certain, public notice published in the Argus-Courier on June 9, 2023, will remain in effect, and no additional published notice and costs to the applicant will be required. Distribution of mailed notice and installation of onsite signage will be required, and staff will work with the applicant to ensure that required public noticing is completed.